



COURSE SCHEDULE



BSB40520 – CERTIFICATE IV LEADERSHIP AND MANAGEMENT

TRAINING FORMAT - 12 class sessions, homework & e-learning resources and materials accessible 24/7

DIPLOMA UNIT	DURATION
BSBLDR411 - Demonstrate leadership in the workplace	1 day face to face - 9am - 4pm
BSBLDR413 - Lead effective workplace relationships	1 day face to face - 9am - 4pm
BSBOPS402 - Coordinate business operational plans	1 day face to face - 9am - 4pm
BSBXCM401 - Apply communication strategies in the workplace	1 day face to face - 9am - 4pm
BSBXTW401 - Lead and facilitate a team	1 day face to face - 9am - 4pm
BSBCMM412 - Lead difficult conversations	1 day face to face - 9am - 4pm
BSBCRT411 - Apply critical thinking to work practices	1 day face to face - 9am - 4pm
BSBSTR502 - Facilitate continuous improvement	1 day face to face - 9am - 4pm
BSBWHS411 - Implement and monitor WHS policies, procedures and programs	1 day face to face - 9am - 4pm
BSBPEF401 - Manage personal health and wellbeing	1 day face to face - 9am - 4pm
BSBPEF502 - Develop and use emotional intelligence	1 day face to face - 9am - 4pm
SIRXCEG004 - Create a customer-centric culture	1 day face to face - 9am - 4pm

OTHER OPTIONS

For business groups and workplace bookings an alternate course schedule can be arranged. We can contextualise this course content to be delivered according to industry and workplace specifications. Please contact us to discuss how we can work with you to deliver your training needs.

FOR MORE INFORMATION

please VISIT:

www.transformationalinstitute.com.au

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